



## सर्व यू.पी. ग्रामीण बैंक

( प्रवर्तक : पंजाब नेशनल बैंक )

क्षेत्रीय कार्यालय : बिजनौर

E-Mail Add: rmbij@upgb.com  
bijsupgb@gmail.com

राणा एन्क्लेव, प्रथम तल  
आदर्श नगर, निकट सेन्ट मेरी स्कूल,  
नजीबाबाद रोड, बिजनौर  
दूरभाष सं - 8194009301, 8194009302

### **Recruitment of Director/Counselor for FLC (Financial Literacy Centre) on Contract basis for one year at following centers.**

#### **1-Bijnor District under Region Bijnor.**

**IMPORTANT LAST DATE FOR RECEIPT OF APPLICATION: 20-09-2018**

#### **Our Bank Profile:**

Sarva UP Gramin Bank, a leading Regional Rural bank sponsored by Punjab National Bank, is looking for retired Bank Officers in Scale -II and above with.

- Graduate/Post Graduate degree from a UGC recognized University.
- Having experience of handling credit and worked in rural/semi urban area in any Regional Rural Bank/Public sector Bank/
- Possessing satisfactory service certificate from the previous employer.
- Well conversant with local language.
- Resident of Uttar Pradesh preferably of same or nearby district.
- Work experience as Branch Manager in any scale in a rural branch or as AFO (Agriculture Finance Officer) in a Rural Branch for a period of 3 years or more.
- Other criteria as per details given herein.

#### **The Salient Features of Selection Criteria are given below:**

##### **1. AGE, QUALIFICATION & EXPRENC (As on 31.08.2018)**

Age: - Less than 65 years with sound Health

#### **Qualification:**

##### **Essential Qualification & Experience**

- Should be resident of same state, preferably same or nearby district.
- Should be well conversant with local language,
- Retired Bank Officer of Scale-II & above with experience of handling credit and having worked in rural/ semi-urban area.
- Candidate should have retired on VRS or on attaining superannuation with minimum 20 years of service, out of which at least 15 years should be in officers Cadre.
- Work experience as Branch Manager in any scale in a rural branch or as AFO (Agriculture Finance Officer) in a Rural Branch for a period of 3 years or more.
- Graduate/ Post Graduate degree from a UGC recognized University.
- He should have unblemished service record, should be a person of high integrity and should Possess satisfactory service certificate from the previous employer.
- He should be able to work independently and should have computer knowledge, especially of programs like MS Word, Power Point, Excel and should be able to operate internet.

#### **Desirable:**

- Officers with rural development background i.e. Agriculture Finance Officer/Rural Development Officer/Agriculture Officer converted to mainstream of banking / Lead District Manager and Faculty leaders / Faculty members of Training Centre / colleges with specialization in Rural Development etc. shall be preferred.



## सर्व यू.पी. ग्रामीण बैंक

( प्रवर्तक : पंजाब नेशनल बैंक )  
क्षेत्रीय कार्यालय : बिजनौर

E-Mail Add: rmbij@upgb.com  
bijsupgb@gmail.com

राणा एन्क्लेव, प्रथम तल  
आदर्श नगर, निकट सेन्ट मेरी स्कूल,  
नजीबाबाद रोड, बिजनौर  
दूरभाष सं - 8194009301, 8194009302

### **Period of appointment:**

The candidate shall be appointed on Contract basis for a period of one year, subject to satisfactory performance which shall be evaluated by competent authority. Renewal may be possible at Bank's sole discretion in terms of extant policies and rules. At any point of time, the upper age for completion of term should not exceed **68 years**.

### **2. CONTRACT AMOUNT AND OTHER TRAVELLING EXPENSES:**

The contract amount shall be paid an amount equivalent to last pay & allowances drawn less the initial amount of Pension fixed before commutation plus relief etc. payable thereon or Rs. 10000/ p.m. whichever is lower. Further a lump sum amount of Rs.2000/p.m. shall be paid as overhead expenditure towards Mobile, Conveyance etc. However, the condition of "Last Pay & Allowance drawn by the Officer less the initial amount of pension fixed before commutation plus relief etc." Will be applicable only to the pension co-optee retired bank official of a Nationalized Bank and in case of non pensioner, the candidate will be eligible only for Rs. 10000/-p.m. together with lump sum amount of Rs. 2000/- towards Mobile, Conveyance etc. Please note that no other benefit or charges shall accrue or be payable.

Reimbursement of TA/DA for traveling as per requirement of the post shall be made as per the scale / grade in which he /she was working at time of his/her superannuation.  
No other allowance / reimbursement of expenses will be admissible.

### **3. LEAVE:**

The candidates shall be entitled for 15 days leave per year with Maximum of 02 days per month.

### **4. JOB PROFILE:**

These officers shall be working as "Director/Counselor for FLCC and have to oversee the overall functioning of FLCC.

### **5. SELECTION PROCEDURE:**

The eligible candidate will be called for personal interview and the decision of the Bank in this regard shall be final.

### **6. SUBMISSION OF APPLICATION:**

Eligible candidates have to submit their applications in the given format (Annexure A). **Last date for receipt of application is 20.09.2018.** No applications shall be entertained beyond the stipulated date. Incomplete applications will be rejected.

Address the application, Subscribing "Application for the post of Recruitment as Director/Counselor for FLCC on contract" to

**Regional Manager,  
Sarva UP Gramin Bank,  
Regional Office,  
Rana enclave, First floor,  
Aadarsh nagar, Najibabad road,  
Bijnor (UP)  
Pin Code- 246701**



## सर्व यू.पी. ग्रामीण बैंक

( प्रवर्तक : पंजाब नेशनल बैंक )  
क्षेत्रीय कार्यालय : बिजनौर

E-Mail Add: rmbij@upgb.com  
bjsupgb@gmail.com

राणा एन्क्लेव, प्रथम तल  
आदर्श नगर, निकट सेन्ट मेरी स्कूल,  
नजीबाबाद रोड, बिजनौर  
दूरभाष सं - 8194009301, 8194009302

### 7. APPLICATION FEE:

There is no application fee prescribed.

### 8. GENERAL INSTRUCTIONS:

- While applying for the post, the applicant should ensure that he/she fulfills the eligibility and other norms mentioned above and that the particulars furnished are correct in all respects.
- In case it is detected at any stage of recruitment that a candidate does not fulfill the eligibility norms and / or that he / she has furnished any incorrect / false information or has suppressed any material facts. His / her candidature will automatically stand cancelled. If any of the above shortcoming(s) is / are detected even after appointment. His / her contractual appointment is liable to be terminated without any notice.
- In case of suitable and deserving cases, any of the requirements and conditions of eligibility mentioned above, may be relaxed at the discretion of the Management. The Management reserves the right to fill or not to fill the above advertised position without assigning any reason thereof.
- Mere admission of application against the advertisement and apparently fulfilling the criteria as prescribed in the advertisement would not bestow on him / her right to be called for interview.

  
Regional Manager

**Annexure-A**

**Application for the post of Director/ Counselor for Financial Literacy Centre on contractual Basis.**

**To,  
Regional Manager,  
Sarva U.P. Gramin Bank,  
Regional Office,  
.....Distt.**

<p><b>Paste Passport size</b></p> <p><b>Photograph</b></p> <p><b>Please sign across the Photograph</b></p>
--

With reference to your advertisement on Bank's Website / in Newspaper dated .....  
I submit my application in prescribed format as under.

1.	Name ( In full)					
2.	Address for correspondence					
3.	Category					
4.	If person with Disability: Type of disability Percentage of disability					
5.	Date of Birth (as per School leaving Certificate)					
6.	Contact Details:-					
	Mobile No.					
	Landline No.					
7.	Gender					
8.	Nationality					
9.	Religion					
10.	Marital Status					
11.	Father's / Husband's name					
12.	Permanent Address					
13.	Educational Qualification:					
Qualification	Details (B.A. /B.Sc./M.A./ M.Sc. Etc.	Board/ University	Full Time Part-Time	Year of passing	Subject / Specialization	Marks (Rank if any)
Graduation						
Post						

Graduation						
Professional Qualification						
Others / Computer Knowledge						

**14. Relative Experience – Total (in years)**

Sr. No.	Name of Bank	Designation	Duration	Responsibilities	Pay Scale	Extra Ordinary Achievements

15.	Retired on VRS / Superannuation	
	Date of Retirement	
	Total years of Service	.....Years
	Out of which as an Officer	.....Years
	No. of years works as Rural Branch Managers	.....Years

16	Date of issue of Service Certificate of Previous Employer	
----	---	--

17	Detail of Present Employment		
	(a)	Organization	
	(b)	Full Address	

Signature of Applicant