

प्रथमा यू.पी. ग्रामीण बैंक

(भारत सरकार का उपक्रम)

प्रवर्तक : **पंजाब नैशनल बैंक**



Prathama U. P. Gramin Bank

(A Govt. of India Undertaking)

Sponsored by : **पंजाब नैशनल बैंक**

TENDER NOTICE

TENDER NO. - 01/PUPGB/IT/2024-25

Sub: Disposal of old/obsolete computer hardware and peripherals.

Sealed tenders are invited from **Dismantler/Recycler of E-waste registered with Central Pollution Control Board or State Pollution Control Committee** for disposal of old/obsolete/unserviceable computer hardware (Desktops, Monitors, CPU's, Printers etc.) on "**AS IS WHERE IS BASIS**". The Tender Document can be downloaded from the website of Prathama UP Gramin bank i.e. www.prathamauupbank.com under link "**Tender**". There is no fee for Tender Document. Important dates of tender related activities are as under: -

- (i) Closing Date & Time for receipt of tender: **13 Jul 2024 upto 1700 Hrs.**
- (ii) Tender Opening Date & Time: **29 Jul 2024 upto 1700 Hrs.**
- (iii) Place of Tender Opening: **Regional Office -Prathama UP Gramin Bank, Rana Enclave, 1st Floor, Adarsh Nagar, Near Najibabad Road, Bijnor (UP)- 246701.**
- (iv) Period of Inspection: **01 Jul 2024 to 02 Jul 2024**
- (v) Time of Inspection: **1500 Hrs. to 1700 Hrs on specified dates.**

The Tender, complete in all respects, sealed envelope addressed to **The Regional Manager, Prathama UP Gramin Bank, Rana Enclave, 1st Floor, Adarsh Nagar, Near Najibabad Road, Bijnor (UP)- 246701** must be dropped or by registry to the **Reception Office, Prathama UP Gramin Bank, Rana Enclave, 1st Floor, Adarsh Nagar, Near Najibabad Road, Bijnor (UP)- 246701** on or before **13 Jul 2024 upto 1700 hrs.**

Regional Office Bijnor

Rana Enclave, 1st Floor, Adarsh Nagar, Najibabad Road Bijnor – 246701,U.P



Tender for disposal of old/obsolete Computer Hardware and Peripherals

Prathama UP Gramin Bank intends to dispose of old/obsolete/unserviceable computer hardware (Desktops, Monitor's, CPU's, Printers etc.) on "AS IS WHERE IS BASIS" through open tender.

1. Eligibility Criteria

Bidders must fulfill following eligibility criteria and submit documents mentioned at **Annexure - I** of this tender document in support of the same as under: -

- (a) Must be registered for GST.
- (b) Must have a valid Pan-card.
- (c) Must not be blacklisted by any Department of the Government of India or of any State/or by any PSU/Autonomous Organization of Government. An Undertaking regarding non-blacklisting of the bidder by any Government Organization must be furnished by the bidder in the tender document in the format given in **Annexure - II**. Bids without above undertaking will not be considered.
- (d) Must be registered as a Recycler/Preprocessor of e-waste with Central Pollution Control Board or with the State Pollution Control Board. Bids received from the firms other than so registered will be summarily rejected.

2. Inspection of Items

The inspection of material can be done carefully by the prospective bidders or their representatives at the Regional Office **Prathama UP Gramin Bank, Rana Enclave, 1st Floor, Adarsh Nagar, Near Najibabad Road, Bijnor (UP)- 246701** for which they can contact (Mobile No. 7217028985), **between 3:00 P.M. to 5:00 P.M. from 01 Jul 2024 to 02 Jul 2024**. Queries can be raised to the concerned Officer at the time of inspection. No further clarification shall be entertained after **02 Jul 2024**.

3. Minimum Reserved Price

The Committee has evaluated the Minimum Reserved Price of 5% or Rs. 70000/- of the cost for the items mentioned in **Annexure-IV**. The bidders are required to quote a price which is equal to or higher than the minimum reserved price.

4. Financial Bid

- (a) The financial bid shall be quoted in the Proforma given at **Annexure - III** of this tender document.
- (b) The Financial bid of only those bidders shall be evaluated who fulfill the eligibility criteria.
- (c) The bidder shall quote for the whole lot.
- (d) Any overwriting of/on amount quoted will render the bid to be invalid.
- (e) The rate quoted shall be final.
- (f) The successful bidder shall be evaluated on the basis of highest quoted price for the whole lot.

5. Submission of Bids

- (a) The Bid shall be legible, typed/printed and be in English only. All the pages of the Bid should be serially numbered and signed.
- (b) The Bid prepared by the Bidder shall comprise of (i) Details of Eligibility Criteria and (ii) Financial Bid.
- (c) Bid may be submitted in the following manner:
 - (i) Envelope No. 1 - Shall contain Eligibility Criteria and undertaking only (**Annexure – I & II**).
 - (ii) Envelope No. 2 - Shall contain Financial Bid only (**Annexure - III**).
 - (iii) Envelope No. 3 - Shall contain all the envelop i.e. Envelope No. 1& 2.



Sealed tenders super scribed "Tender for disposal of old/obsolete/unserviceable computer hardware & Peripherals" addressed to The Senior Regional Manager, Prathama UP Gramin Bank, must be dropped or by registry to the Reception Office, Prathama UP Gramin Bank, Rana Enclave, 1st Floor, Adarsh Nagar, Near Najibabad Road, Bijnor (UP)- 246701 on or before 13 Jul 2024 upto 1700 Hrs. Bids received after the closing date and time prescribed shall NOT be accepted under any circumstances.

All the envelopes shall also indicate the name, address and phone number of the Bidder enabling the Bid to be returned, if required.

6. Opening of Bids

- (a) Envelope No. 1 & 2 containing Eligibility Criteria, undertaking and Financial Bid shall then be opened on the same day and serially numbered. Financial Bids shall be opened only of those bidders who fulfill the eligibility criteria.
- (b) The bidder himself or his authorized representative can attend the tender opening event. The representative attending the opening of the tender on behalf of the bidder should bring with him/her a letter of authority from the bidder and a proof of identification at the time of opening of bid. Only one person/representative from each bidder would be allowed to attend the bid opening event.

7. Payment

The successful bidder will have to pay the entire quoted/offered amount in the form of NEFT, Favoring PRATHAMA UP GRAMIN BANK AC NO. 90023171165A after inspection.

8. Lifting of old computer hardware

- (a) The successful bidder shall be required to lift all old/obsolete/unserviceable computer hardware to his premises on "AS IS WHERE IS BASIS" within five working days after depositing the full amount.
- (b) Goods/material will be removed under the supervision of designated Officer (s) of the bank. Materials will have to be removed within the time stipulated in acceptance letter. No extension of time will be given under ordinary circumstances. However, extension of time may be granted provided convincing and satisfactory reasons for such delay is given in writing by the successful bidder. Delay, beyond the stipulated time, may entail cancellation of the award/order.
- (c) All the charges i.e. loading, unloading and transportation to be incurred in course of lifting of items from Prathama UP Gramin Bank shall be borne by the successful bidder.

9. Submission of Undertaking for Disposal of eWaste

The successful bidders shall submit an undertaking (Annexure - V) that e-waste items out of old/obsolete/unserviceable computer hardware will be stored/process/disposed off as per Rule 12 of Chapter IV of e-Waste (Management and Handling) Rules, 2011.

10. Other terms and Conditions

- (a) The bidder should also enclose the certified copy of the valid registration certificate issued by the Central Pollution Control Board or the State Pollution Control Committee along with the tender document failing which the tender will be rejected. The successful bidder shall produce the original certificate before lifting of the items from said location.

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- (b) The bidder shall be required to quote for all items. In case the bidder has not offered their rates for any item listed in the preform, the bid shall be treated as incomplete and summarily rejected.
- (c) This tender is transferable. If H-1 (Highest Bidder) does not complete documents and refuses to take disposal item then it will be transferred to H-2.
- (d) Each page of the tender document should be signed by the bidder(s). Incomplete and unsigned quotations are liable to be rejected.
- (e) Prathama UP Gramin bank reserves the right to accept or reject any bid without assigning or communicating any reason thereof.

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ANNEXURE- I

Eligibility Criteria for Disposal of old/obsolete Computer Hardware and Peripherals

TENDER NO. - 01/PUPGB/IT/2024-25

Description	Information	
Name of the Firm /Agency/ Company		
Address of the Firm/ Agency/ Company (Enclose copy of address proof)		
Contact Details of the Firm/Agency	Telephone/Mobile No.	
	FAX No.	
	E-Mail ID	
Name of Proprietor/Partners/Directors of the Firm/Agency		
Other Details (Enclose Copy Mandatory)	PAN No.	
	GST Registration No.	
	Registration Certificate No. issued by Centre/State Pollution Control Board	

Signature of Authorized Signatory
With stamp

Name of the person_____

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ANNEXURE - II

Tender for Disposal of old/obsolete Computer Hardware and Peripherals

TENDER NO. - 01/PUPGB/IT/2024-25

UNDERTAKING

I/We _____ do hereby solemnly affirm and declare that the My/Our firm /company/business entity is not blacklisted by any Government Department/Autonomous Organization etc. or prosecuted by any court of law.

Dated: _____

Signature of Authorized Signatory
With stamp

Name of the person _____

Regional Office Bijnor

Rana Enclave, 1st Floor, Adarsh Nagar, Najibabad Road Bijnor - 246701, U.P.

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ANNEXURE - III

Financial Bid for Disposal of old Computer Hardware and Peripherals

TENDER NO. - 01/PUPGB/IT/2024-25

Name of the Bidder/Firm: - _____

Address of the Bidder/Firm: - _____

Telephone No.: - _____

Email ID: _____

Description of Item	Minimum Reserved Price (In Rs.)	Total Quoted Amount (In Rs.)	Remarks
eWaste items mentioned at Annexure - IV	70000/-		

The total price should be inclusive of all Misc. charges like transportation, labour or any other expenses etc.

I/We declared that I/my representative have inspected the obsolete items as per the list attached (Annexure - IV) with tender and am/are interested to purchase the same on "AS IS WHERE IS BASIS".

I/We have gone through the terms and conditions given in the tender document and agree with the same. I/We understand that in the event of non-compliance of the terms and conditions of the tender, the same can be rejected by bank at any point of time.

I hereby also declared that firm is registered with Central Pollution Control Board or State Pollution Control Board as authorized recycler/re-processor and having environmentally sound management facilities for collection, disposal/recycling of e-Waste.

Date: -

Signature of Authorized Signatory
With stamp

Name of the person _____

Regional Office Bijnor

Rana Enclave, Ist Floor, Adarsh Nagar, Najibabad Road Bijnor – 246701, U.P

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ANNEXURE - IV

S.NO	ITEM	YEAR WHEN PURCHASED	APPROXIMATE UNIT COST	QUANTITY	TOTAL COST	RESERVED PRICE
1	TVS DMP	2012	8000	58	464000	23200
2	LASER PRINTER	2014	6000	3	18000	900
3	THIN CLIENT	2013	5000	60	300000	15000
4	CRT MONITOR	2009	3000	10	30000	1500
5	TFT MONITOR	2015	4000	75	300000	15000
6	UPS	2010	12000	24	288000	14400
			Total	230	1400000	70000

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ANNEXURE – V

Tender for Disposal of old Computer Hardware and Peripherals

TENDER NO. - 01/PUPGB/IT/2024-25

UNDERTAKING FOR DISPOSAL OF EWASTE

I/We _____ do hereby solemnly affirm and declare that e-waste items out of old/obsolete/unserviceable computer hardware will be stored/process/disposed off as per Rule 12 of Chapter IV of e-Waste (Management and Handling) Rules, 2011.

Dated:

Signature of Authorized Signatory
With stamp

Name of the person _____