



Prathama U.P. Gramin Bank
(Sponsored By- Punjab National Bank)
Head Office- Ramganga Vihar Moradabad
Website: www.prathamaupbank.com

Regional Office-Rampur
Near Sahabad Gate
Super Market, Rampur
email- rormp@prathamaupbank.com
Mob:- +91-7217038785

Notice of Invitation of Tender

Prathama up gramin bank, regional office, Rampur is inviting you to submit Sealed Tenders on item rate basis to do interior furnishing works for Prathama up gramin bank, regional office, Rampur. Tender Documents can also be obtained from the Regional office, Prathama up gramin bank, Rampur, Shahabad gate, Super Market, Rampur dist Rampur -244901 from 17.05.2023 to 01.06.2023 in office hours. Eligible contractors have to submit their application with all relevant document on above address through registered post only which should be received to us on or before 31.05.2023 by 05.00 pm. No application will be received after stipulated times. Bank will not responsible for any delay due to post or other circumstances.

Eligibility	:	Empanelled with PNB
Time of Completion	:	30 working days
Time and date of Submission of Tender	:	Before 05:00 PM, 01.06.2023 Prathama up gramin bank, regional office, Rampur
Site visit meeting before filling tender :	:	22.05.2023
Tender Opening	:	probably on 02.06.2023 at 3 P.M at Prathama up gramin bank, regional office, Rampur or any date suitable for the bank.
Liquidated Damages for delay	:	1% of total value of contract per day up to A maximum 10% of the accepted contract sum.
Defects Liability Period	:	12 Months
GST	:	GST will be paid as additional by the Bank As per the norms
Cost of Transportation and Lifting Of, Material, Labor, transportation, carting, wastages and night work etc.	:	The quoted rates must include these all costs

Note : The bank is not bound to accept the lowest tender & reserves the right to accept or reject any or all the tenders without assigning any reason whatsoever.

The Regional Manager

**Prathama UP Gramin Bank
Regional Office Rampur**



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Submission of Tender

Bidders are required to submit their bids in the two envelope system as detailed under:

Envelope No.1 – Technical Bid

Envelope No. 1 shall contain technical bid (one set of duly signed tender document except commercial bid). Each page and correction duly signed by Bidders including tender form duly filled in with complete details and descriptions. This envelope shall be super scribed **"Envelope No. 1 - Technical Bid for " Interior Furnishing for setting up of regional office, Prathama up gramin Bank, Regional Office Rampur, Distt. Rampur 244901**

Envelope No. 2- Commercial bid

Commercial bid (BOQ copy) shall be submitted in separate envelope only. This envelope shall be super scribed **"Envelope No. 2- Commercial Bid for " Interior Furnishing for setting up of regional office , prathama up gramin Bank, alipur chopla, dist -amroha -244235**

1. The bidder is expected to quote rate/ amount after careful analysis of cost involved considering all specifications and conditions of contract. In case it is noticed that the rates quoted by the bidder are unusually high or unusually low, it will be a sufficient ground for rejection of the tender unless the reasonableness of the rates is convincing. For scrutiny, the analysis for such rates is to be furnished by the bidder on demand. The bidder may be barred/ black-listed from participating in Bank's future tenders for one year or more depending upon Bank's discretion.

2. The price bid of technically eligible bidder who meets the eligibility criteria stipulated in tender documents will be opened in the presence of participated bidders or their representatives.

Envelope 1 & 2 (documents as stated above) shall be submitted in a big envelope, which shall be super scribed **"Tender for Interior Furnishing for setting up of regional office , prathama up gramin Bank, Rampur Region, distt. Rampur- 244901 "** The contractor should also submit attested copy of following documents in Technical Bid:

- Bidders undertaking letter.
- Supporting documents as per Eligibility Criteria like experience/copy of work order etc
- Bidder Information comprising address, contact no. etc
- Duly signed Tender document and corrigendum, if any
- Power of attorney / Board resolution in favor of authorized person signing the Bid documents.
- Copy of PAN & GST.

Note: a. All pages of the bid documents must be signed by authorized person.

b. All pages of the bid documents should be numbered in serial order i.e. 1, 2, 3...

3. Scaled tenders as above will be received by the office of Prathama UP Gramin Bank , regional office , Rampur, dist- Rampur -244901 upto 05:00



Tenders received late on account of any reason whatsoever and tenders received through e-mail will not be entertained.

The Bank will not be bound to accept the lowest tender and reserves the right to accept or reject any or all the tenders without assigning any reasons whatsoever at any stage of tendering process.

Interested Bidders may also contact us through send the email to rormp@prathamaupbank.com or call us on 7217038791 containing following information, so that in case of any clarification same may be issued to them.

- a) Name of company
- b) Contact person
- c) Mailing address with Pin Code
- d) Telephone No/ Fax No
- e) Email address
- f) Mobile No

Yours faithfully


Regional Manager

LETTER SUBMITTING TENDER

Regional Manager
Prathama UP Gramin Bank
Regional office , Rampur
Distt- Rampur 244901



Reg: Interior Furnishing, Work for setting up of regional office ,
Prathama up Gramin Bank, Rampur -244901

Dear Sir,

1. Having visited the site and examined the drawings, conditions of contract, special conditions of contract, general specifications and detailed specifications, schedules and bill of quantities for the execution of the above named works, we offer to complete and maintain the whole of the said work in conformity with the said drawings, conditions of contract, specifications, schedules and bill of quantities for the sum stated in bill of quantities of this Tender Document or such other sum as may be ascertained in accordance with the said conditions of contract.
2. We undertake to complete and deliver the whole of the works comprised in the contract within the time stated in the appendix hereto.
3. We have independently considered the amount of liquidated damages shown in the Appendix to form of tender hereto and agree that it represents a fair estimate of the loss likely to be suffered, by you in the event of the works not being completed in time.
4. We agree to abide by this tender for the period of 90 days from opening of Price Bid/Commercial Bid or extension thereof as required by the Bank from the date fixed for receiving the same and it shall remain binding upon us and may be accepted at any time before the expiry of that period.
5. We confirm that the period and rates as referred in the agreement or general conditions of contract are given or summarized in the appendix hereto, to which we give our consent and agree to abide by the same.
6. We understand that if our tender is accepted, we are to be jointly and severally responsible for the due performance of the contract.
7. We understand that you are not bound to accept the lowest or any tender you may receive and may reject all or any tender, accept or entrust the entire work to the Contractor without assigning any reason or giving any explanation whatsoever.
8. I/we shall deposit Earnest Money ₹ 10000/- by demand draft if our tender is accepted, which amount is not to bear any interest. I/we do hereby agree that this sum shall be forfeited by you in the event our tender is accepted and I/we fail to execute the contract when called upon to do so.

Dated this day of 2022. Signed by in the capacity of
..... Duly authorized to sign tenders for and on behalf of
.....(IN CAPITALS)
Tender submitted on before P.M.

Sign of Bidder



TECHNICAL BID
PROFORMA FOR SUBMISSION OF TECHNICAL BID FOR office Interior furnishing etc.

SI NO.	DESCRIPTION	Information along with Documents to be uploaded
1	Name & address of the firm/Agency	
2	Name of the proprietor/partners of the Agency/Firm	
3	Email Address & Contact No.	
4	Service Tax Number/Sales Tax Number/VAT number	
5	PAN number of the firm	
6	GST Registration	
7	Whether bidder has its own workshop facility and if so its location.	
8	Empanclement with PNB	
9	Proof of five annual contracts for the last five years with Govt. ministries / Departments/ PSUs etc. from the last five years along with the satisfactory report for the supply of furniture items with the value of not less than ten lakhs of work annually.	
10	Details of EMD	
11	Certificate stating that the firm has not been black listed from any Govt. /Ministry /PSU Organisation.	

Note: All documentary proofs to be enclosed for above items.

I hereby agree to abide by all the terms & conditions of the tender doc

Date :

Name & Signatory of the
Authorised Signatory of the Firm
(with seal of the agency affixed)

Financial Bid

(Interior FURNITURE & FURNISHINGS work at PRATHAMA UP GRAMIN BANK REGIONAL
OFFICE RAMPUR , DISTT.RAMPUR)



MAKE OF MATERIAL

Sr.	MATERIALS	APPROVED BRANDS
1	False Ceiling & Cornices	India Gypsum
2	Wood Framework: All wood must be well seasoned, free from knots, other defects.	Meranti (seasoned) with two coats of wood preservative
3	Wood skirting / mouldings, Lipping / beading	Steam beech/ Mahogany/ Teak wood
4	BWP Marin Ply wood (IS: 710)	Green ply/ Archid/ Century
5	Laminate	Century/ Archid/ Greenlam/ Green
6	Vencer	Century/ Archid/ Greenlam
7	Wood Preservative	STP- Pentaphene pale / Termination Tor (Pidilite)
8	Adhesive	Fevicol SH (Pidilite) / Araldite/ SR- 998/ Century - SH
9	Door Closer	Dorset/ ozone/ opel
10	Floor Spring	Dorma/ ozone
11	Door Lock	Dorset/ Dorma/ Godrej
12	Drawer Lock	Dorset/ Dorma/ Godrej
13	Hardware	GKW
14	Hinges	CIEF/ Ebco
15	Screws	GKW/ Nettle fold
16	Carpet	Transasia / Uniproducts
17	Vertical blinds	MAC decor/ Vista levolor
19	Soft Board / Display Board	Jolly board
20	Paints	Dulux/ Asian/ Nerolac
21	Texture paint	Spectrum/ Asian/ Dulux
22	Synthetic Enamel Paint	Dulux/ Asian/ Nerolac
22	Ceramic Tiles	Nitco, Somany, Kajaria
23	Vitrified tiles	Nitco, Somany, Kajaria
24	Glass & Mirror	Modi Guard/ Saint gobain
25	Handle	Stainless steel finish Necki / Hassely
26	MDF Boards	Greenpanel max/ Archid/ Merino
29	Sanitary fittings	Hindware, Parryware

**PRATHAMA UP GRAMIN BANK REGIONAL OFFICE AT-RAMPUR , DISTT.RAMPUR
(BOQ FOR FURNITURE & FURNISHINGS)**

PART-A

S.No.	Description of Goods	Qty.	Unit	Rate	Amount
1.0	FURNITURE				
1.1	OFFICER TABLES & WORK STATION				
	Providing & fixing counters as per design & specification in water & termite proof Board 19 mm thick mm with post formed laminate finish of approved shade on both sides with provision of side cabinets & Drawer unit finished with edge beading, stiffening frames wherever required complete with all accessories as per banks standard manual.	201.00	SFT		
1.1.1	Worktop : 2'6" Wide (750 mm)				
	Worktop made of 19 mm thick water & termite proof ply/board duly laminated with laminate of desired shade as detailed above.				

1.1.2	Key board tray - made of 19 mm thick water & termite proof ply/board edge margins & with telescopic metallic roller mechanism in both side.				
1.1.3	Drawer unit: 18"x19"x4" Made of 19 mm thick water & termite proof ply/board with telescopic channels for smooth movement & handles & locking arrangements complete.				
1.1.4	CPU Holder - 250mmx250mmx234mm Made of 0.7 mm thick IIR steel sheet duly powder coated 50 micron in app color & shade with 50 mm dia castors to provide mobility. CPU width shall be adjustable.				
1.1.5	Wire Manager : Light grey colour 4" mm dia stainless steel wire manager of approved make				
1.1.6	pedestal :Integrated wooden pedestal 12" wide below the workstation made up of 19 mm water & termite proof ply/board duly laminated with 1.0 mm laminate complete as per design & requirements.				
2.0	Providing & fixing 10 mm float glass in wooden frame structure over Work stations complete with penciling/ rounding, of edges, etching etc. required as per Standard manual of bank.	96.00	SFT		
3.0	Remodeling of existing table to convert it into work station Complete with all additional, Ply board, laminates & accessories as required for complete work.	55.00	SFT		
4.0	PARTITIONS Partitions Full height or Low height including doors etc wherever required with all accessories, Semi/Fully glazed double skinned in G.I Channel/sections frame of 2"x2" @ 2'6" intervals with skin on both side of 8 mm thick commercial water proof ply & laminated with laminates 1.0 mm thick of desired shade & make, partly glazed with 6mm thick plain glass.	603.00	SFT		
5.0	PANELING - Paneling with frame work of Aluminum pipes/ battens 2"x1" @ 2'6" c/c clad with 8 mm thick commercial Ply finished with veneer/ laminate 1.0 mm thick of desired shade in required pattern. (On exposed pillars & BM Cabin only)	566 .00	SFT		
6.0	RM & OFFICER TABLE Reinstalling & remodeling old TABLE as per drawing & design (Only labor including necessary material for fixing the partition & excluding frames & board.)	3 No's	LS		
7.0	FALSE CEILING - Gypsum board ceiling with M/s grid with suspenders etc for support complete with finishing.	237.00	SFT		





8.0	FALSE CEILING - Providing & fixing of Acoustical suspended ceiling systems with Prima - Dune RII-99(Mineral Fibre), Tegular edge tiles having real sand on the front face. The back of the tile should have a protective coating. These tiles should have Humidity resistance of 99% RH with long warranty. Average NRC 55% , LIGHT Reflectance greater than 85% Thermal conductivity k=0.052-0.057 w/m degree centigrade color white, fire performance class0/class1 (BS) in size of 600x600x15 mm laid on XL 24mm suspension system having rotary stitching on the main runner and 1200 mm cross tee.	742.00	SFT		
9.0	STORAGE CABINETS 4 ft. height 18" depth made out of 19 mm thick commercial water & termite proof board, 1 mm thick mica / lamination to be fixed all exposed surfaces (side, top & front). The rate includes necessary hardware such as hinges / tower bolts + Shutter + Godrej locks + Knobs & Brass Handles. Beading to be polished (Melamine), all inner surfaces shall be finished with enamel paint two or more coats over a coat of primer.	89.00	SFT		

TOTAL OF PART RS. (A)

**PRATHAMA UP GRAMIN BANK REGIONAL OFFICE AT-RAMPUR , DISTT.RAMPUR
(BOQ FOR ELECTRICAL WORK)
PART-B)**

S. No	ITEM	QTY	UNIT	RATE	Amount (Rs)
1.0	CIRCULAR- Supplying & fixing LED Concealed light 5 w in ceiling.	15.00	No's		
2.0	36 w surface/Ceiling mounted LED lights, fully enclosed (with top cover) including necessary wiring/ rewiring as required in PVC insulated FRLS stranded copper conductor including conduiting wherever required. (Of approved make & design)	10.00	No's		
3.0	Supplying & fixing of 1x20 single LED tube light complete	8.00	No's		
4.0	Supplying & fixing of wall mounted Fan Bajaj / Crompton make.	10.00	No's		
5.0	New wiring for switch controlled Light/ Fan point (PxNxL) with 1.5 Sq.mm PVC insulated FRLS stranded copper conductor 660/1100 Volt grade wires in PVC surface/concealed conduit including cost of providing saddles etc for surface conducting and/or cost of cutting and filling chases for recessed conducting and fixing of switch with molded cover plate in zinc chromate passivity MS box, including the cost of running 1.5 sq mm PVC insulated FRLS stranded copper wire for loop earthing and including the cost of circuit wiring with 1.5 sq. mm 660 volt grade PVC insulated FRLS stranded copper conductor wire, complete as required for 2*28W FTL T5 from switch board to required point including modular switches 6A one way type Switch along with complete accessories like inner plate, outer plate and flush metal boxes.	30.00	No's		



6.0	Wiring for switch controlled power point (PxNxL) with 2.5 Sq.mm PVC insulated FRLS stranded copper conductor 660/1100 Volt grade wires in PVC surface/concealed conduit including cost of providing saddles etc for surface conducting and/or cost of cutting and filling chases for recessed conducting and fixing of switch with molded cover plate in zinc chromate passivity MS box, including the cost of running 2.5 sq mm PVC insulated FRLS stranded copper wire for loop earthing and including the cost of circuit wiring with 2.5 sq. mm 660 volt grade PVC insulated FRLS stranded copper conductor wire, complete as required for computer systems from switch board to required point complete with switches/ sockets Modular Type 25A One way along with complete accessories like inner plate, outer plate and flush metal boxes.	22.00	No's		
7.0	Wiring for Telephone point with required pairs of wire telephone conductor surface/concealed conduit including cost of providing saddles etc for surface conducting and/or cost of cutting and filling chases for recessed conducting and fixing of switch with molded cover plate in zinc chromate passivity MS box, telephone conductor from EPABX room including Modular Type TV socket along with complete accessories like inner plate, outer plate and flush metal boxes .	22.00	No's		
UPS WIRING / UPS DB / UPS PANNEL BOARD :-					
8.0	Wiring for UPS point with 2X1.5 mm copper wire 1 x 1.0 mm copper wire-earth wire with concealed exposed PVC Pipe including UPS socket board with 5/15 AMPS switch controlled by 5/15 AMPS socket (3 No's). Fuse indicator mounted on wooden board with Hylam sheet including cutting chase and making good the surface wherever required.	22.00	No's		
9.0	P/F emergency Light point through UPS line with 2x1.5 sq.mm PVC copper wire in PVC casing capping with lamp holder and controlling switch and box complete as required.	6.00	No's		
10.0	Wiring for A.C Units point (PxNxL) with 4.0 Sq.mm PVC insulated FRLS stranded copper conductor 660/1100 Volt grade wires in PVC surface/concealed conduit including MCB's 32 A DP etc complete & cost of providing saddles etc for surface conducting and/or cost of cutting and filling chases for recessed conducting and fixing of switch with molded cover plate in zinc chromate passivity MS box, including the cost of running 4.0 sq mm PVC.	5.00	No's		
11.0	Supplying & fixing 8 way SPN DB with 40 Amp DP MCB (1 NO) 6-10 AMP SP MCB (6 No's) with all internal wire and connections	1.00	No's		
12.0	Supplying & fixing 6 way SPN DB with 40 Amp DP MCB (1 NO) 6-10 AMP SP MCB (4 No's) with all internal wire and connections..	1.00	No's		
MAIN / SUB MAIN SUPPLY WIRING :-					

13.0	P/F 2x4 sq. mm + 1x1.5 sq. mm PVC insulated copper conductor wire in PVC pipe.	54.00	Mtr		
14.0	Supplying and fixing 2x10 mm copper wire 1x2,5 mm copper wire with PVC conduit from UPS panel to UPS DB.	48.00	Mtr		
15.0	Supplying and fixing 2x10 mm copper wire 1x4 mm copper wire with PVC conduit from main panel to LDB.	63.00	Mtr		
TOTAL RS. PART OF (B)					
Sr.	Description of work	Amount of Tender in Rs. Figure		Amount of Tender in Rs. words	
	Furniture & Furnishings (PART-A)				
	Electrical & Related Works (PART-B)				
	Grand Total Rs. (A+B)				
Amount of tender					
SGST					
CGST					
Total Amount of Tender					

Date :


Name & Signatory of the
 Authorised Signatory of the Bidding Firm
 (with seal of the agency affixed)

**PROPOSED INTERIOR FURNISHING WORKS OF PRATHAMA UP GRAMIN
BANK, REGIONAL OFFICE , Rampur**



GENERAL RULES AND INSTRUCTION FOR THE GUIDANCE OF TENDERER.

1. Tenders are hereby invited for Interior furnishing works in Prathama up gramin bank, regional office , Rampur dist- Rampur
2. Tenderers/contractors should be empanelled with PNB and also having satisfactory work record.
3. Contract document/consisting of the Plans, Complete Specification, the schedule of quantities of the various classes of work to be done and the set of conditions of contract to be compiles with by the person whose tenders may be accepted, which will also found in the form of tenders can also be obtained from the Regional office , Prathama up gramin bank ,Rampur, Shahabad Gate, Super Market, Rampur Dist Rampur 244901 from 17.05.2023 to 01.06.2023 between the hours of **03.00pm-0500pm except Sundays & Bank Holidays.**
4. Tenders which should always be placed in sealed cover with the name of project written on the envelopes will be received by **The Regional Manager, Prathama UP Gramin Bank, Regional Office, Rampur, Shahabad Gate, Super Market, Rampur Dist Rampur 244901 up to 5.00 P.M on 01.06.2023.** The Tender will be opened by the authorized committee of Regional Office probably on the **02.06.2023 at 3:00 PM** or any date suitable for the bank. The tenders received after the stipulated time will not be accepted.
5. Tenders are to be on the prescribed form which can be obtained from the Prathama UP Gramin Bank, Regional office, Rampur. The time allowed for carrying out of the work for the Interiors works will be 30 (Thirty) Calendar days from the same day after the date of written orders to commence work.
6. The contractors should quote in figure both the rate and amount tendered by them. The amount for each item should be worked out and requisite totals given.
7. When contractors signs a tender in an Indian Language the tendered amount and the total amount tendered should also be written in the same language. In the case of illiterate contractors the rate or the amounts tendered should be attested by a witness.
8. Issue of tender form will be stopped one day before the date fixed for the last closing day of tenders.
9. **Bidder/ contractor which tender is accepted and tender awarded have to deposit, Earnest Money amounting to Rs. 10,000/-(Rupees Ten thousand only)** in the form of bank draft drawn in favor of Regional Manager, **Prathama up gramin Bank** Regional Office, Rampur. The contractor, whose tender is accepted will be required to furnish by the way
10. of security deposit of 8 % will be deducted from each bill. Security Deposit shall be collected as detailed in Clause No.12 on the General Conditions of the contract.

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11. The EMD of the contractor whose tender is accepted shall be forfeited in full in case he does not remit the Initial Security Deposit within the stipulated date mentioned in the award letter.
 12. The acceptance of the tender will rest with Regional office , Prathama UP gramin Bank, Rampur and will not be bound to accept the lowest tender, and reserves the authority to reject any or all of the tenders received without assigning any reason. All tenders in whom any of the prescribed conditions are not fulfilled or are incomplete in any respect are liable to be rejected.
 13. Canvassing in connection with tenders is strictly prohibited and the tenders submitted by the contractors who resort to canvassing will be liable to rejection.
 14. All rates shall be quoted on the proper form of the tender alone.
 15. An item rate tender containing percentage below/above will be summarily rejected. However, where a bidder voluntarily offers a rebate for payment within a stipulated period, this may be considered.
 16. On acceptance of the tender, the name of the accredited representative(s) of the contractor who would be responsible for taking instructions from the Bank/Architects shall be communicated to the Bank.
 17. The contractor shall give a list of relative workers with the bank along with their designations and addresses.
 18. No employee of the bank is allowed to work as a contractor for a period of two years his retirement from bank service, without the previous permission of the bank, this contract is liable to be canceled if either the contractor or any of his employees is found at any time to be such a person who had not obtained the permission of the bank.
 19. The tender for works shall remain open for acceptance for a period of Ninety (90) calendar days from the date of opening of tenders. If any bidder withdraws his tender before the said period, then the bank shall be at liberty to forfeit the Earnest Money paid along with the tender.
 20. The tender of the work shall not be witnessed by a contractor or contractors who himself/themselves has/have tendered or who may had/have tendered for the same work. Failure to observe this condition would render tenders of the contractors tendering as well as witnessing the tender liable to summary rejection.
 21. It will be obligatory on the part of the tenderer to tender and sign the tender documents for all the component parts and that, after the work is awarded, he will have to enter into an agreement for each component with the competent authority in the bank.
 22. The tenderer apart from being a competent contractor must associate and co-ordinate with the other allied agencies of the appropriate class.
 23. In the case of Correction, Overwriting, Addition at the time of filling rate in words and figures, the number of such Correction, Overwriting, Alteration shall be entered at the relevant space marked as "C", "O" and "A" in each pages of

schedule of quantities.

24. You must be present in pre site visit for sight and old furniture visit on 20.05.2023 before filling the tender.
25. No extra charge will be pay for reinstalling of old furniture, ceiling etc as per layout.
26. All furniture should be made as per banks norms.



27. PAYMENTS

All bills shall be prepared by the contractor in the form prescribed by the Employer/Architects. Normally one interim bill shall be prepared each month subject to minimum value for interim certificate as stated in these documents. The bills in proper forms must be duly accompanied by detailed measurements in support of the quantities of work done and must show deductions for all previous payments, retention money, etc.,

The Employer/Architects shall issue a certificate after due scrutiny of the contractor's bill stating the amount due to the contractor from the Employer and the contractor shall be entitled to payment thereof, within the period of honoring certificates named in these documents.

The amount stated in an interim certificate shall be the total value of work properly executed and 75% of invoiced value of material brought of site for permanent incorporation into the work up to the date of the bill less the amount to be retained by the Employer as retention money vide clause 12 of these conditions, provided that such certificate shall only include the value of said material and good as and from such time as they are reasonably, properly and not prematurely brought to or places adjacent to the work and then only if adequately protected against weather or other causalities.

The employer will deduct retention money as described in clause 12 of these conditions. The refund of retention money will be made as specified in the same clause.

If the Employer has supplied any materials or goods to the contractor, the cost of any such materials or goods will be progressively deducted from the amount due to the contractor in accordance with the quantities consumed in the work.

All the interim payments shall be regarded as payments by way of advance against the final payment only and not as payments for work actually done and completed, and shall not preclude the requiring of bad, unsound, and imperfect or unskilled work to be removed and taken away and reconstructed, or reelected or be considered as an admission of the due performance of the contract, or any part thereof in any respect or the accruing of any claim, nor shall, it conclude determine or affect in anyway the power of the Employer under these conditions or any of them as to the final settlement and adjustment of the accounts or otherwise or in any other way vary or affect the contract. The final bill shall be submitted by the contractor within one month of the date fixed for completion of the work or of the date of certificate of completion furnished by the Site Engineer and payment shall be

made within three months.

FINAL PAYMENT:

The final bill shall be accompanied by a certificate of completion from the panel Architects. Payments of final bill shall be made after deduction of Retention Money as specified in clause 12 of these conditions, which sum shall be refunded after the completion of the Defects Liability Period of Twelve (12) months after receiving the panel Architects certificate that the contractor has rectified all defects to the satisfaction of the Employer/Architects. The acceptance of payment of the final bill by the contractor would indicate that he will have no further claim in respect of the work executed.


VARIATION/DEVIATION:

The price of all such additional items/non-tendered items will be worked out on the basis of rate quoted for similar items in the contract whether existing or on engineering rate analysis based on prevalent fair price of labour, material and other components as required. The tender rates, shall hold good for any increase or decrease in the tendered quantities up to variation of 25%., For variation beyond +/- 25%, the rate for the respective item may be reviewed on mutually agreed terms.

ADDITIONAL CONDITIONS OF CONTRACT

1. **Tender shall sign wherever provided for.** The tenders not so signed shall be rejected. The tenders shall be submitted on or before the due date.
2. Fluctuations in the prices of any materials or equipment or labor etc., shall not be taken into account either for compensation for damages for extras.
3. Watch and ward in respect of all plants, machinery and materials at site for use in works shall be the contractor's sole responsibility.
4. The contractor shall have to make his own arrangements to house his labour and staff and for their services.
5. All instructions regarding the execution of works shall be received from the Architects/Bank only. Any other instructions issued directly to the contractor by anyone else shall not be binding on the employer.
6. During execution of works the contractor must check his work with the drawings. The contractor shall be responsible for all the errors in this connection and will have to rectify all defects at his own cost, failing which the employer reserves all right to get the same rectified at the risk and cost of the contractor.
7. The contractor entrusted with the work shall indemnify the Bank and the Architects against theft, mishaps in construction and injury to workmen, damage to persons, property etc., He shall make well the damage at his own expense.
8. The Bank through the Architects shall have the power to omit or cancel any item of work without assigning any reason whatsoever and no claim for compensation for damage will be entertained for such omissions and cancellations.



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9. Time is the essence of the work. All the works shall have to be completed within 30 days from the same day of the work order. If the work is not completed within the aforesaid period the contractor shall pay the Bank the liquidated damages as mentioned before and the Bank shall be entitled to deduct from the money due to the said contractor.
 10. The contractor shall maintain satisfactory progress of work as well as maintain a desired workmanship. If in the opinion of the Architects the progress is unsatisfactory and/or the workmanship is unsatisfactory, the architects/Bank shall advise the bank to take possession of the work with 7 days notice to that effect.
 11. The Employer shall then complete the entire work and rectify all the defects at the contractor's cost and consequences
 12. In case the Bank/Architects are not satisfied with the quality of materials used by the contractor they reserve the right to direct the contractor to procure such supplies from agencies they deem fit.
 13. The contractor shall submit the bills for payment along with the detail statement showing the actual works carried out under different circles of items.
 14. The contractor shall clear of works as per instruction of the Bank/Architects. The site of works shall be cleared of all men, materials, etc., belonging to the contractor. The site shall be delivered in a broom clean and neat condition immediately after the job is completed. In case of failure by the contractor, the employer shall have the right to get the site cleared at the risk and cost of the contractor.
 15. The contractor shall not without the written consent of the Bank/Architects assign the agreement or sublet any portion of works.
 16. The quoted rates shall be all inclusive and cover the cost of all materials, freight, all types of taxes, duties, royalties, erection, construction, overhead, profit and any other expenditure incurred for completion of work as per drawings and specifications.
 17. Wherever required, the Bank/Architect shall instruct erecting items sample, or mock-up as the case may be, and upon approval of the same, the items shall be fabricated and completed by the contractor (with or without modifications as the Bank/Architects shall instruct).
 18. The final bill from the contractor shall not be entertained under any circumstances without full completion of all the items of works. Any work found defective wrongly carried out, and instructed by the Bank/Architect to be rectified or replaced shall be rectified or replaced prior to submission of final bill. It is to be expressly noted that no final bill will be held valid in the event of non-rectification of the defective or wrongly carried out items and the completion date shall not on this account be extended. Defects liability period will be effective from the day of satisfactory completion of all the items of works, as may be certified by the Architect.
 19. In the event of the work being executed on holidays/beyond the

Bank normal office working hours which might be required for the completion of the work within the stipulated time, the utmost care to be taken for not to disturb to normal working of Branch prior permission shall be obtained in the event of any night work is to be carried out.



20. While executing the work, considerable amount of shifting and re-shifting of several furniture items are likely to be involved. It is also likely that some of the items might be required to temporarily shift elsewhere in the premises on any other floors. These shall be done by the Contractor, and no payment against these works shall be separately paid for by the Bank. As the work is to be carried out and completed in the working Bank, the contractor shall be responsible for maintaining the premises in clean condition every morning for the normal functioning of the Bank.
21. The contractor shall acquaint himself with the site conditions, local traffic regulations, local authority regulations availability of materials, labour, tax, structure, etc., and quote rates accordingly. No extra charges/increases in rates shall be allowed on any of these or any other accounts.
22. The contractor shall have a competent supervisor on the site at all the times. The contractor and/or his authorized representatives will attend all the meetings, whenever called for and the decisions taken in meeting will be binding on the contractor.
23. The contractor shall extend all necessary help to the agencies of associated works like A.C works, intercom works, computer wiring works, fire detection works and works to be carried out by landlord agencies in such a manner that they can carry out their works smoothly whole finished work must appear absolutely integrated. Nothing extra shall be paid on this account what so ever. Figured dimensions are in all cases to be followed and in no case should they be scaled. Large scale details take precedence over small-scale drawings. In case of any ambiguity, conflict of interpretation shall prevail; the Bank/Architects decisions in this regard shall be final and binding.
24. The contractor shall be given a single electrical connection at the work site. Electrical charges for consumption by the contractors will be charged separately by the Bank.
25. The contractor shall be bound to carry out any extra items of work, whenever possible the rate for extra item shall be derived from the rate already quoted, otherwise the rate shall be worked out at cost of material + labour + 15% overhead wastage and profit.
26. The contractor shall submit his running bills for payment concerning work executed or materials delivered on the site, or work executed at his workshop which will be certified by the Architect for payment within 10 days from the date of submission of bill.
27. The architect/Bank will not certify any application for payment if there are:
 - a. Defective items of work still uncorrected.

- b. Any claims or liens filed against the contractor for failure to pay for materials, labour or sub-contractors amount due; or reasonable evidence that includes probable filing of such claims
- c. Damage to another contractor.
- d. A reasonable doubt that the contractor can be completed for the balance then unpaid.

When the works are completed in all respects, the Contractor shall intimate in writing to the Architects and bank to enable to take possession of the same. The works shall not be considered virtually complete until the Bank/Architect have jointly inspected the works and certified in writing that this has been completed.

Date :

Name & Signatory of the
Authorized Signatory of the Bidding Firm
(with seal of the agency affixed)

